

**\*\*\*AMENDED\*\*\***

**Person Preparing Minutes:** Sónia Betz, Secretary

**Audio or Video Recording of Meeting:** Yes

**Name of Board:** Charter Revision Commission

**Meeting Location:** Town Manager's Conference Room

**Meeting Date:** May 29, 2014

**Meeting Time:** 6:33 pm

**Members Present**

1. Commissioner Knapp
2. Commissioner Laccavole
3. Commissioner McAuliffe
4. Commissioner Pelletier
5. Vice Chairperson Kirsche
6. Chairperson Silver

**Also Present**

1. Jeff Bridges, Town Manager
2. Dolores Sassano, Town Clerk
3. Attorney Jonathan Chappell, Town Attorney

**Number Required for Quorum:** 4

**Quorum Present:** Yes

1<sup>st</sup> Motion:

**Motion:** Commissioner Laccavole moved **"TO AMEND THE MINUTES OF THE MAY 1, 2014 MEETING TO INCLUDE AGENDA ITEMS, MOTIONS AND SECONDS, AND VOTES,"** seconded by Vice Chairperson Kirsche.

**Vote:** All Commissioners present voted. Commissioners Laccavole & McAuliffe voted "AYE." All other Commissioners present voted "NAY." Motion failed. 2-4-0

2<sup>nd</sup> Motion

**Motion:** Commissioner Knapp moved **"TO ACCEPT THE MINUTES AS PRESENTED,"** seconded by Commissioner Pelletier.

**Vote:** Motion passed. 5-0-1 (Abstention by Commissioner Laccavole)

3<sup>rd</sup> Motion

**Motion:** Commissioner Knapp moved **"TO APPROVE THE CONCEPT OF INDEXING AS PROPOSED WITH THE STIPULATION THAT THE ACTUAL NUMBER BE DECLARED AS A PART OF THE TOWN MANAGER'S PROPOSED BUDGET AND THE ADOPTED BUDGET,"** seconded by Commissioner McAuliffe.

**Vote:** No action taken

4<sup>th</sup> Motion

**Motion:** Commissioner Kirsche moved **"TO AMEND COMMISSIONER KNAPP'S MOTION TO CAP THE NUMBER OF INCIDENTS ALLOWED FOR SECTIONS 310 AND 311, AT THE AMOUNT STIPULATED BY THE THEN CURRENT BUDGET PER YEAR PER SECTION BEFORE GOING TO REFERENDUM, TO TWO (2),"** seconded by Commissioner Knapp.

**Vote:** All Commissioners present voted. Motion passed. 5-1-0 (Commissioner Pelletier voted "NAY" based on her feeling that section 311 should only be allowed 1 incident per year)

5<sup>th</sup> Motion

**Motion:** Commissioner Knapp moved **"TO APPROVE THE CONCEPT OF INDEXING AS PROPOSED WITH THE STIPULATION THAT THE ACTUAL NUMBER BE DECLARED AS A PART OF THE TOWN MANAGER'S PROPOSED BUDGET AND THE ADOPTED BUDGET, AND AS AMENDED BY THE PREVIOUS MOTION,"** seconded by Commissioner McAuliffe.

**Vote:** All Commissioners present voted "AYE." Motion passed. 6-0-0

6<sup>th</sup> Motion

**Motion:** Vice Chairperson Kirsche moved **"TO NOT CHANGE THE CHARTER PROVISION BUT TO URGE THE TOWN COUNCIL TO DISCUSS WITH THE TOWN MANAGER AND THE TOWN CLERK HOW THEY WISH TO PROCEED AS FAR AS THE EVALUATION OF THE TOWN CLERK IS CONCERNED,"** seconded by Commissioner McAuliffe.

**Vote:** No action taken.

7<sup>th</sup> Motion

**Motion:** Commissioner Pelletier moved **"TO REMOVE THE SENTENCE 'THE CLERK SHALL SERVE FOR AN INDEFINITE TERM' FROM SECTION 501 OF THE CHARTER,"** seconded by Vice Chairperson Kirsche.

**Vote:** Motion and second were withdrawn.

8<sup>th</sup> Motion

**Motion:** Commissioner Pelletier moved **"TO CHANGE SECTION 501 PURSUANT TO THE FIRST REVISION PRESENTED IN THE MEMORANDUM OF APRIL 30, 2014, BY ATTY. JONATHAN CHAPPELL (see below),"** seconded by Vice Chairperson Kirsche.

*"In addition to the powers and duties prescribed for Town Clerks by the General Statutes, the Clerk shall be responsible to and be Clerk of the Council, keep a journal of its proceedings, which shall be a public record and perform such other duties as may be assigned by the Charter or by action of the Council. The Clerk shall be an officer of the Town appointed by the Council, who ~~The Clerk shall serve until removed from office pursuant to this Charter, or he resigns or is otherwise unable to perform his duties in accordance with the law for an indefinite term.~~ The Clerk shall have and appoint such deputies, clerks and other assistants as the Council may determine, and as provided in the General Statutes. When a vacancy occurs in the position, it shall be filled by the Town Council after being posted requiring certification or prior experience and knowledge of accepted administrative practice related to the duties of the position."*

**Vote:** All Commissioners present voted "AYE." Motion passed. 6-0-0

9<sup>th</sup> Motion

**Motion:** Commissioner Knapp moved **"TO ADJOURN THE MEETING,"** seconded by Commissioner McAuliffe.

**Vote:** All Commissioners present voted "AYE." Motion passed. 6-0-0

**Meeting adjourned at 8:46 pm.**